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Adapting to climate change induced coastal risks management in Sierra Leone

Board Meeting Thursday 25th October 2018

Participants List

No.	Name	Organization	Contact	Signature
1	Bank T. Roseary	UNDP	076521780	
2	Yona I. SAMO	UNDP	079105362	
3	Jessie Kabia	UNDP	076640592	
4	Ahissie C.A. Williams	EPA-SL	076722340	
5	Sheka H. Kargbo	MFM/12 Economic Dept / IMRO / E.R.C.	076573099	
6	Reynold B. Johnson		076629040	
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Adapting to climate change induced coastal risks management in Sierra Leone

MINUTES OF PROJECT BOARD MEETING

DATE: 25th October 2018


TIME: 2:00pm


VENUE: Conference Room, EPA

Meeting Objective: To seek clarifications on challenges with project implementation with IMBO one the implementing partners (IPs) and agree on possible management actions.

MEMBERS PRESENT:

Mr Alusine Kargbo- Deputy Director Finance, Environment Protection Agency (EPA) 

Dr Reynold G Johnson-Head of Geography (USL) 

Mr Sheka Karbgo- Senior Fisheries Officer, Ministry of Fishers and Marine Resources (MFMR) 

Mr Mohamed Jalloh, Director, Ministry of Tourism and Cultural Affairs 

Yona Samo -Procurement Specialist, UNDP 

Jessie Kabbia-Admin/Finance, UNDP 

Bintu Moseray, Project Manager/ -UNDP/Secretary to the Board 

The project board was invited to an urgent meeting on the 25th October 2018 at EPA by 2pm to discuss some of the challenges regarding the progress of implementation of the project. The meeting was chaired by Mr Alusine Kargbo, Deputy Director, Finance at EPA who went through the agenda followed by individual silence prayers and a welcome remark.

The chairman requested the project manager to give an overview of the meeting for deliberations. The project manager noted the constraint with the implementation of project activities assigned to IMBO-USL one of the IPs. According to her, IMBO is responsible for project delivery under component 1 in the project document but realized that IMBO is a research institute under Fourah Bay College (FBC) and does not operate independently. This poses a challenge to IMBO in implementing project activities as there is no separation of powers between IMBO and the university. Discussions were held on the management structure of IMBO and ended with two action points; short-term (25th October to 31st December 2018) and long-term (January 2019 onwards).

Action points:

Short-term: UNDP to provide direct management to IMBO whilst IMBO work towards opening of dedicated project account with FBC.

Long-term: IMBO to inform the project board on its management structure, then the board will advise UNDP accordingly.